

PRINCIPAL PLUMBING INSPECTOR

Department: Planning and Development

Classification: Competitive

Specification Number: 3455

Approved: 7/19/2023

Revised: By JG

MINIMUM QUALIFICATIONS

OPEN COMPETITIVE

Graduation from high school or possession of a high school equivalency diploma and six (6) years of satisfactory full-time, paid experience as a journey-level plumber, four (4) years of which must have been in a supervision or inspection of plumbing installation.

PROMOTIONAL

Two (2) years of permanent status as a Senior Plumbing Inspector.

NECESSARY SPECIAL REQUIREMENT

1. Possession of a current, valid Operator's license, issued by the New York State, Department of Motor Vehicles at the time of appointment and throughout the time in this title and;
2. All employees hired after January 1, 1985, must have successfully completed the required basic training program entitled Minimum Standards for Code Enforcement Personnel, established by the State of New York Fire Fighting and Code Enforcement Personnel Standards and Education Commission.

DISTINGUISHING FEATURES OF THE CLASS

Under general supervision an employee in this class is responsible for the maintenance of standards of plumbing work with regard to quality of materials and workmanship throughout the Town. The incumbent plans, supervises, coordinates and conducts the inspection of plumbing, sewer, and heating installations and ensures compliance with applicable laws, codes and ordinances. This work requires the attendance of seminars and training courses to stay informed on new developments in the related field and to obtain current information of code changes. Work includes office and field duties. Performs related duties as required.

TYPICAL WORK ACTIVITIES

- Plans, directs, and reviews the work of subordinates;
- Makes special inspections of technical and complex problems;
- Confers, advises, and instructs relative to the interpretation of, and compliance with, codes and ordinances;
- Supervises the issuance of summonses for violations and conducts hearings to arbitrate difficult problems;
- Submits reports and analyzes and recommends modification of codes and ordinances;
- Acts as representative at hearings, meetings, conferences, and seminars regarding plumbing matters;
- Investigates or assigns complaints to a subordinate inspector for investigation;
- Receives and reviews complaints in regard to defective plumbing;
- Studies code provisions in relation to new plumbing developments.

KNOWLEDGE, SKILLS, ABILITIES and PERSONAL CHARACTERISTICS

Thorough knowledge of plumbing practices and inspection procedures; thorough knowledge of applicable laws, codes, and ordinances governing plumbing, sewer, heating, and related installations; considerable knowledge of supervisory techniques and practices; ability to understand, apply, and interpret statutory requirements, codes, ordinances, plans, and specifications; ability to establish and maintain effective working relationships with associates, subordinates, and the public; ability to read, and interpret plumbing specifications for installations and diagnose defects and hazards in old and new plumbing installations and equipment; ability to supervise the work of a staff engaged in enforcing adherence to plumbing codes and standards in a manner conducive to full performance and high morale.