

# SENIOR RECREATION LEADER

**Department: Parks Recreation and Cultural Affairs**

**Classification: Competitive**

**Specification Number: 2360**

**Approved: 5/6/22**

**Revised: By JG**

## **MINIMUM QUALIFICATIONS**

### ***OPEN COMPETITIVE***

**Either:**

**a) Possession of a teaching certificate recognized by the New York State Department of Education and one (1) year of experience in conducting group recreational activities; or,**

**b) Graduation from a New York State or Regionally accredited college or university with an Associate's Degree in Recreation and/or Physical Education and one (1) year of experience in conducting group recreational activities; or,**

**c) Graduation from a standard senior high school or possession of a high school equivalency diploma and three (3) years of experience in conducting group recreational activities; or**

### ***PROMOTIONAL***

**One (1) year of permanent competitive status as a Recreation Leader.**

## **DISTINGUISHING FEATURES OF THE CLASS**

**An employee in this title is responsible for conducting and supervising a planned recreational activity within a recreation program. Work involves operating responsibility for a particular area of recreational activity such as gym, arts and crafts, plays, playground, group and individual games. The incumbent exercises supervision over a number of personnel. Work is reviewed for adherence to established departmental policies through reports, conferences and periodic observation of the supervised activity area. Does related work as required.**

## **TYPICAL WORK ACTIVITIES**

**Conducts and supervises a planned activity at a recreational facility;**

**Supervises the work of a number of recreation leaders and recreation aides at a recreational facility in such activities as arts and crafts, group or individual games, tournaments, plays, or special events;**

**Enforces safety rules and regulations in the recreational facility or area of responsibility;**

**Instructs staff members in the methods of teaching and officiating at recreational activities;**

**Acts as a sports official;**

**Maintains records and prepares periodic reports on staff and recreational activities;**

**Issues and cares for equipment, materials and supplies.**

## **KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS**

**Good knowledge of sports, games, hobbies and related recreational activities; some knowledge of the objectives and methods used in the field of recreation; ability to deal tactfully and diplomatically with the general public; ability to create interest in, and give instructions in, various recreational activities; ability to plan and assign the work of personnel for maximum efficiency; ability to work with all age groups in a firm and tactful manner; ability to maintain records and prepare activity reports; physical condition commensurate with the demands of the position.**