

SANITATION SITE CREW LEADER

Department: Environmental Control

Classification: Non-Competitive

Specification Number: 2990

Approved: 10/17/23

Revised: By JG

MINIMUM QUALIFICATIONS

Graduation from a standard senior high school or possession of a high school equivalency diploma, and four (4) years of experience in the collection or disposal of refuse.

DISTINGUISHING FEATURES OF THE CLASS

An employee in this title is responsible for supervising the activities of work crews engaged in waste disposal operations at the Town sanitation sites. Supervision is exercised over employees involved with the responsibilities of the dumping of garbage and backfilling of sanitation areas, the building and stabilization of dirt roads in sanitation sites, the collection and sorting of recyclable materials and the operation of a refuse transfer site. The incumbent is responsible for determining work assignments, giving instructions on procedures and methods and inspecting work. Supervision is received from the Director of Resource Recovery through consultation and observation of performance. Does related work as required.

TYPICAL WORK ACTIVITIES

Assigns and supervises the work of Sanitation Helpers and Equipment Operators at a Town sanitation site, involved in dumping garbage;

Supervises the grading of roads in the site in accordance with specifications provided by a technical engineering staff;

Supervises the work of Laborers engaged in collecting and sorting recyclable materials, such as glass, plastic and paper products;

Schedules and assigns the work of crews in picking up debris on public roads and property;

Maintains attendance and other records on the work supervised.

KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS

Good knowledge of the procedures and methods used in the operations of sanitation sites; good knowledge of the occupational hazards and safety precautions applicable to waste disposal operations; some knowledge of the operational characteristics and maintenance requirements of automotive and heavy equipment; ability to plan, assign and supervise the work of employees in a manner conducive to full performance and high morale; ability to understand, interpret and carry out oral and written instructions; ability to maintain records and prepare reports; physical condition commensurate with the demands of the position.