

# **KENNEL ATTENDANT**

**Department: Environmental Control**

**Classification: Labor**

**Specification Number: 2900**

**Approved: 11/10/22**

**Revised: By JG**

## **MINIMUM QUALIFICATIONS**

**Graduation from a standard senior high school and Six (6) months of satisfactory full-time, paid experience in the handling and general care of small animals, or in the cleaning and maintenance of animal boarding facilities within an animal hospital, pet shop, or municipal animal shelter.**

## **DISTINGUISHING FEATURES OF THE CLASS**

**An individual in this title performs routine tasks in the care and handling of animals and in the maintenance of the Animal Shelter; the duties are routine and the work is reviewed for quality, completeness, correctness and compliance with established methods and procedures under direct supervision of the Assistant Animal Shelter Supervisor; patience and kindness to animals are requisites in the performance of the duties; performs related duties as required.**

## **TYPICAL WORK ACTIVITIES**

**Cleans and disinfects animal cages and outside runs;**

**Feeds and waters the animals;**

**Assists in the care, handling, and disposing of animals;**

**Performs routine cleaning and maintenance tasks within the Animal Shelter and on the adjacent grounds.**

## **KNOWLEDGE, SKILLS, ABILITIES and PERSONAL CHARACTERISTICS**

**Working knowledge of the methods and techniques of caring for and disposing of animals; Skill in handling animals; Ability to learn and perform routine maintenance tasks. Ability to follow instructions.**