

# **GROUNDSKEEPER II**

**Department: Public Works**  
**Classification: Non-Competitive**  
**Specification Number: 3655**  
**Approved: 5/4/23**  
**Revised: By JG**

## **MINIMUM QUALIFICATIONS**

Two (2) years of experience in grounds maintenance activities.

## **NECESSARY SPECIAL REQUIREMENT**

Depending on the nature of the assignment, at the time of appointment and during employment in this title, candidates may be required to possess a valid New York State driver's license to operate a motor vehicle.

## **DISTINGUISHING FEATURES OF THE CLASS**

An employee in this class performs skilled work in the maintenance of municipal grounds. The work differs from that of a Groundskeeper I in that the incumbent in this class oversees a small number of employees who are engaged in the maintenance and improvement of municipal grounds including parks, beaches, and recreational facilities and the grounds surrounding public buildings. Responsibility is included for instructing employees regarding work procedures and methods. The nature of the work is such that the incumbent is required to participate in grounds maintenance activities. Work is performed under the general supervision of a Groundskeeper III or other assigned supervisory personnel; and is reviewed while in progress and upon completion for the achievement of desired results. Does related work as required.

## **TYPICAL WORK ACTIVITIES**

- Supervises, assigns, inspects, and participates in grounds keeping activities;
- Keeps records of employees and equipment;
- Drives truck and other motorized equipment as required;
- Oversees and participates in the seeding and mowing of lawns, planting and pruning of trees and shrubbery, raking of leaves and removal of ice and snow from pedestrian paths on grounds of parks, beaches and recreational and governmental facilities;
- Oversees and participates in skilled propagation, cutting, planting, transplanting, mulching and cultivation of flowers, plants and shrubs;
- Oversees the application of fertilizers and insecticides to plants;
- Oversees and participates in the operation and maintenance of related machinery and equipment;
- Requisitions supplies and equipment;
- May operate motor vehicles and simple diesel or gasoline powered equipment.

## **KNOWLEDGE, SKILLS, ABILITIES and PERSONAL CHARACTERISTICS**

Good knowledge of effective supervisory techniques; good knowledge of the occupational hazards and necessary safety precautions in grounds maintenance work; some knowledge of the methods used in propagating, planting, cultivating, pruning and the general care of plants, flowers, shrubs and lawns; some knowledge of the tools, terminology and practices of grounds keeping and construction trades; ability to supervise a crew of employees in a manner conducive to full performance and high morale; physical condition commensurate with the demands of the position.