

RECREATION AIDE

Department: Parks Recreation and Cultural Affairs

Classification: Non-Competitive

Specification Number: 2330

Approved: 12/6/21

Revised: 5/6/22 by JG

MINIMUM QUALIFICATIONS

There are no minimum education or experience requirements for this position.

DISTINGUISHING FEATURES OF THE CLASS

Under direct supervision, an employee in this title is responsible for leading an assigned group in a variety of activities within a recreational facility or program. The incumbent is required to work with all age groups in a firm and tactful manner, and must also possess the ability to acquire a knowledge of the rules and objectives of a variety of games, hobbies and sports. Work is performed in accordance with a predetermined program under the direct supervision of a program supervisor. Does related work as required.

TYPICAL WORK ACTIVITIES

- Assists in conducting a planned activity at a recreation facility;**
- Instructs participants in sports, games, dancing, singing, handicrafts, plays and other activities;**
- Issues and cares for equipment, materials and supplies;**
- Maintains simple records;**
- Prepares reports on activities;**
- May act as a sports official.**
- Enforces safety rules and regulations at the recreation facility;**
- May administer first aid when necessary;**

KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS

Good knowledge of sports, games, hobbies and related recreational activities; good knowledge of the rules and objectives of a variety of games and sports; ability to meet the public tactfully and diplomatically; ability to create interest in the recreation program and give instructions in various recreational activities; ability to work with groups of all ages in a firm and tactful manner; ability to maintain records and reports; physical condition commensurate with the demands of the position.